

RURAL RESIDENT GP / RG CPD TRAVEL SUBSIDY APPLICANT GUIDELINES



1. Introduction

RDWA's Continuing Professional Development (CPD) GP / RG Travel Subsidy (the Subsidy) provides financial support for travel costs associated with accredited professional development activities that resident rural GPs and RGs in South Australia (SA) undertake to meet the Medical Board of Australia's CPD Registration Standard.

The Subsidy is a rural GP/RG workforce retention strategy funded by the Regional Local Health Networks.

The Subsidy provides for reimbursement of personal expenses incurred by eligible GPs and RGs when they travel to Australian-based accredited educational, reviewing performance, or measuring outcomes activities.

This is not a cash payment. Subsidies cannot be made if travel costs are paid through other incentive programs. When applying you will need to attach copies of tax invoices in your name and a certificate of completion of the CPD activity.

Maximum funds available are based on the resident GP / RG's location (see Table below). There are limited Subsidy funds in a year, and total funds may be exhausted before the end of the financial year. RDWA will advise through RDWA News if this occurs.

Location must be within SA MMM 2-7	Apply up to
Barossa, Hills Fleurieu locations (except Kangaroo Island)	\$1,000
Kangaroo Island	\$2,000
Pt Lincoln, Cleve, Cowell, Kimba, Cummins, Tumby Bay, Coffin Bay	\$2,200
Ceduna, Streaky Bay, Elliston, Wudinna	\$2,500
Coober Pedy, Roxby Downs	\$2,500
APY Lands	\$3,000
Port Augusta, Whyalla, Quorn, Hawker	\$1,800
Port Pirie, Crystal Brook, Jamestown, Orroroo, Booleroo, Yorketown, Minlaton, Maitland	\$1,700
Ardrossan, Kadina, Clare, Port Broughton, Wallaroo, Moonta	\$1,500
Murray Bridge, Mannum, Taillem Bend	\$1,500
Meningie, Lameroo, Pinnaroo	\$1,600
Loxton, Berri, Renmark, Barmera, Waikerie	\$1,600
Bordertown, Keith, Kingston, Robe, Lucindale, Beachport	\$1,700
Mt Gambier, Millicent, Naracoorte	\$1,800
If the location is not listed, please contact RDWA for guidance	

RURAL RESIDENT GP / RG CPD TRAVEL SUBSIDY

APPLICANT GUIDELINES

2. Eligibility

Rural GPs / RGs who are living and working in private practice in rural SA (Modified Monash Model (MMM) 2-7) are eligible to apply for a subsidy. They must be living in rural SA, that is their principal residence must be in an MMM 2-7 location in SA.

Resident rural AGPT Registrars can apply for a Subsidy when they travel to RDWA-funded CPD only, which can include RESP, Medical Professional Development and RDWA's Rural GP/RG conference.

Resident rural private Specialists should refer to the Rural Resident Private Specialist CPD Subsidy.

3. CPD Activity

The CPD activity must be delivered in Australia and accredited by:

- Royal Australian College of General Practitioners (RACGP); and/or
- Australian College of Rural and Remote Medicine (ACRRM).

4. Travel

Travel must be by the most direct route, by private vehicle or economy air travel. If applicable, private vehicle parking or taxi transfer costs can be subsidised. Costs associated with hire cars are not eligible.

Costs associated with hire cars are not eligible. Economy airfares are reimbursed at the ticketed cost. Private vehicle kilometres are subsidised at 85 cents per kilometre logged by the rural GP / RG. Parking costs are subsidised to a maximum of \$30 per day.

5. Accommodation

Accommodation is subsidised up to \$208 per night based on actual costs incurred in commercial accommodation associated with the travel for the night/s of the educational activity and up to one additional night if required to meet the event start or finish times.

Meals and other incidentals are not eligible activities.

6. Process

6.1 Application

Eligible GPs / RGs apply for a travel subsidy by completing an online application form.

To enable RDWA to confirm eligibility the online form requires the Applicant declare:

- the town of their primary residence;
- the town in which they practice;
- details of the accredited educational, performance or measuring outcome activity;
- a copy of the certificate of completion / attendance for the accredited activity;
- whether they have claimed or intend to claim the travel and/or accommodation under any other program or scheme;
- copies of tax invoices / receipts for cost incurred in the Applicant's name.

Applicants will be asked to complete a declaration and an information and privacy consent.

Copies of items on bank statements or extracts from bank accounts will not be accepted as evidence or proof of costs incurred. Receipts or tax invoices issued in the applicant's name are the only accepted forms of evidence.

Applications must be submitted no later than 30 days after the CPD activity, except for activities in June 2024, which must be submitted by 7 July 2024.

RURAL RESIDENT GP / RG CPD

TRAVEL SUBSIDY

APPLICANT GUIDELINES

6.2 Assessment

Completing a form does not guarantee a subsidy will be paid.

Applications will be assessed against the eligibility criteria and the Applicant Guidelines; and the granting of a subsidy will be considered within Subsidy funds available.

Priority in allocating a subsidy to an eligible applicant will be for new applicants, that is, applicants who have not previously received a Subsidy in the financial year.

6.3 Notification

Applicants will be advised of the assessment outcome by email including a statement of what payments have been approved. Should an application not be approved or be partially approved, RDWA will set out the detail and reasons by email.

6.4 Payment

Payment for an approved subsidy is made by electronic funds transfer to the bank account nominated by the Applicant. Remittance advice will be sent by RDWA once payment has been made.

6.5 RDWA contact

RDWA's nominated contact person for the Program may contact Applicants for information and will contact to ask successful applicants to complete a short evaluation survey.

7. Independent advice

RDWA recommends Applicants consider the impact of receiving a financial support payment and seek their own advice regarding their financial circumstance before applying for a subsidy.

Effective July 2023