

# RURAL GP/RG CPD TRAVEL SUBSIDY APPLICANT GUIDELINES



## 1 Description

RDWA's Rural GP/RG CPD (Continuing Professional Development) Travel Subsidy (the Subsidy) provides financial support for travel costs associated with accredited professional development activities that resident rural GPs and RGs in South Australia (SA) undertake to meet the Medical Board of Australia's CPD Registration Standard.

The Subsidy is a rural GP/RG workforce retention strategy funded by the SA regional Local Health Networks.

The Subsidy provides for reimbursement of personal expenses incurred by eligible GPs and RGs when they travel to Australian-based accredited educational, reviewing performance, or measuring outcomes activities.

This is not a cash payment. Subsidies cannot be made if travel costs are paid through other incentive programs.

Maximum funds available are based on the resident GP / RG's location where they live and practise (see Table below). The available Subsidy funds are limited each year, and total funds may be exhausted before the end of the financial year. RDWA will advise through RDWA News if this occurs.

Location must be within SA MMM 2-7	Apply up to
Barossa, Hills Fleurieu locations (except Kangaroo Island)	\$1,000
Kangaroo Island	\$2,000
Pt Lincoln, Cleve, Cowell, Kimba, Cummins, Tumby Bay, Coffin Bay	\$2,200
Ceduna, Streaky Bay, Elliston, Wudinna	\$2,500
Cooper Pedy, Roxby Downs	\$2,500
APY Lands	\$3,000
Port Augusta, Whyalla, Quorn, Hawker	\$1,800
Port Pirie, Crystal Brook, Jamestown, Orreroo, Booleroo, Yorketown, Minlaton, Maitland	\$1,700
Ardrossan, Kadina, Clare, Port Broughton, Wallaroo, Moonta	\$1,500
Murray Bridge, Mannum, Taillem Bend	\$1,500
Meningie, Lameroo, Pinnaroo	\$1,600
Loxton, Berri, Renmark, Barmera, Waikerie	\$1,600
Bordertown, Keith, Kingston, Robe, Lucindale, Beachport	\$1,700
Mt Gambier, Millicent, Naracoorte	\$1,800
If the location is not listed, please contact RDWA for guidance	

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## 2 Eligibility

You can apply for a subsidy if you are a rural GP, RG or GP Registrar, and you are:

- Practising in private general practice in a SA rural location (MM2-7); and
- You live in a SA rural location (MM2-7).

South Australian rural locations are defined by the Modified Monash Model (MM2-7). To check your location, use the [Health Workforce Locator online tool](#).

Resident rural AGPT, RGTS and RVTS Registrars meeting the eligibility criteria can apply for a subsidy when they travel to attend RDWA-funded CPD activities only, which may include RESP, Medical Professional Development and RDWA's Annual Rural GP/RG conference.

Resident rural private Specialists should refer to the Rural Private Specialist CPD Subsidy.

## 3 Eligible activities

The CPD activity must be delivered in Australia and accredited by the:

- Royal Australian College of General Practitioners (RACGP); and/or
- Australian College of Rural and Remote Medicine (ACRRM).

## 4 Travel

Travel to attend the CPD activity must be by the most direct route, by private vehicle or economy air travel.

- Economy airfares are reimbursed at the ticketed cost;
- Taxi transfer costs may be subsidised if applicable. Claims for taxi costs must clearly indicate the full details of the journey;
- Private vehicle kilometres are subsidised at the current Australian Taxation Office travel reimbursement rate per kilometre logged by the rural GP, RG or GP Registrar;
- Parking costs are subsidised to a maximum of \$30 per day.

Costs associated with hire cars are not eligible to be claimed from the Subsidy.

## 5 Accommodation

Accommodation is subsidised up to \$212 per night based on actual costs incurred in commercial accommodation associated with the travel for the night/s of the eligible CPD activity and up to one additional night if required to meet the event start or finish times.

Meals and other incidentals are not eligible to be claimed from the Subsidy.

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## 6 Process

### 6.1 Application

Eligible GPs, RGs or GP Registrars apply for a subsidy by completing the online application form [www.ruraldoc.com.au/cpd-subsidy](http://www.ruraldoc.com.au/cpd-subsidy).

Applicants must provide:

- the town of their primary residence;
- the town in which they practice;
- details of the accredited educational, performance or measuring outcome activity;
- a copy of the certificate of completion / attendance for the accredited activity, showing the activity has been accredited by the RACGP and/or the ACRRM;
- whether they have claimed or intend to claim the travel and/or accommodation under any other program or scheme;
- copies of tax invoices / receipts for costs incurred in the Applicant's name.

Applicants will be asked to complete a declaration and an information and privacy consent.

Receipts or tax invoices issued in the Applicant's name are the only accepted forms of evidence. Copies of items on bank statements or extracts from bank accounts will not be accepted as evidence or proof of costs incurred.

Applications must be submitted by 31 January 2025 for activities between July and December 2024, and by 7 July 2025 for activities undertaken between January and June 2025.

### 6.2 Assessment and notification

Applications will be assessed against the Applicant Guidelines and the eligibility criteria. RDWA may contact Applicants for more information when assessing the application.

Applicants who have not previously received a subsidy in the financial year will be prioritised.

Completing an application does not guarantee a subsidy will be paid and the granting of a subsidy will be considered pending Subsidy funds being available.

Applicants will be advised of the assessment outcome by email.

### 6.3 Payment

Payment for an approved subsidy will be made by electronic funds transfer to the bank account nominated by the Applicant. A remittance advice will be sent by RDWA once payment has been made.

### 6.4 Independent advice

RDWA recommends Applicants consider the impact of receiving a financial support payment and seek their own advice regarding their financial circumstance before applying for a subsidy.

### 6.5 Contact

Helen O'Malley, Director GP/RG Support Services at [GPServices@ruraldoc.com.au](mailto:GPServices@ruraldoc.com.au) or phone 8234 8244.

Effective 1 July 2024